



# ETA ETIWANDA TEACHERS ASSOCIATION

....representing the teachers of the Etiwanda Elementary School District

**Special points of interest:**

- Important Dates
- Legal Briefs
- Stress Busters
- Making Charitable Contributions



*Welcome Back! We hope that you have enjoyed your first week of school after enjoying a relaxing summer vacation.*

*With all the changes throughout the district from new school start times to traffic congestion at some sites, we must not forget that with each new school year comes new beginnings.*

*We must take time to reflect on our true purpose and why we choose to teach and work with children. It also allows us to reaffirm that we believe in what we do, and we know what a tremendous impact we can have. As we continue to strive for excellence in education, your ETA Executive Board wishes you a great 2010-2011 school year!*

## Important Dates



August 27, 2010 - Annual Staff Notifications and Blood borne Pathogens Training (due to your site office)

September 15, 2010 - Salary Column Advancement (due to district office)

## **ETA Executive Board**

President

*Michelle Jacks*

Vice President

*Sonya Scott*

Secretary

*Shay Pearsall -Lee*

Treasurer

*Christine Sabala*

## ETA Membership

Etiwanda teachers are the finest in the country and we are pleased that you have chosen to work with the Etiwanda Teachers Association (ETA). ETA is always available to help and support you at the local level. California Teachers Association (CTA) and National Educators Association (NEA) are your professional organizations at the state and national levels respectively.

ETA is the union that represents Certificated Employees in the Etiwanda Elementary School District. It exists primarily to protect and advance the professional and economic interests of its members. With over 600 hundred teachers, ETA is your advocate for providing a free, quality public education to all children. ETA as a local association of CTA ensures members a number of benefits: including low rates and substantial discounts on home loans, personal, life and car insurance, merchandise, travel and legal services.

Contact ETA Secretary Shay Pearsall - Lee for membership questions

[Shay\\_Lee@etiwanda.org](mailto:Shay_Lee@etiwanda.org)

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## Administration of Medications by Unlicensed School Employees



In 2007, following a lawsuit filed on behalf of a diabetic student, the California Department of Education (CDE) issued a legal advisory memorandum that claimed that school employees could "volunteer" to administer insulin to diabetic students in order to comply with an IEP under IDEA or a Section 504 Plan. Many school districts, especially those with few school nurses, began to assign certificated and classified employees to administer insulin to students. On June 8, 2010, the District Court of Appeal ruled that the CDE policy violates the California Nursing Practices Act (Bus. & Prof. Code § 2700 *et seq.*).

The District Court of Appeal decision finds the administration of insulin is a nursing practice that, absent of statutory exception, only licensed personnel may perform. One exception permits students to "self-administer" insulin. (Educ. Code § 49414.5). Another such exception for "emergencies" was limited by the Court to epidemics and public disasters, and a shortage of nurses was not deemed an "emergency". Aside from such exceptions, only licensed personnel may engage in nursing practices such as administration of insulin. It is a misdemeanor offense for unlicensed persons to engage in nursing practices

*(excerpt from CTA Legal Department Advice Memorandum ~ June 22, 2010)*



## KNOW YOUR CONTRACT!

### Article IX

- (A) Unit Member Work Hours - The unit member (teachers) work day shall begin 30 minutes before the opening of school and shall normally continue 7 1/2 hours, including lunch. Because of the nature of the unit members day to day professional responsibilities does not lend itself to an instructional day of rigidly established length, unit members shall remain at the school site to work during the established 7 1/2 hour work day, exclusive to unit member's lunch period and shall remain on site beyond such hours as needed to perform their additional instructional and professional duties. *(see contract for full description)*
- (B) Non-instruction Professional Responsibilities - Non-instructional responsibilities, beyond the defined duties listed in Section A, will be distributed by the site administrator as equitably as possible. *(see contract for full description)*

*Do you have a current copy of the current contract?*

*Copies of the contract are available through your Site Rep and also in your site ETA Binder.*



## Answers to Questions Asked about Section 504

1. **What is the purpose of Section 504?** To prohibit discrimination on the basis of disability in any program receiving federal funds.
2. **Who is eligible for protection under Section 504?** A student is eligible so long as s/he meets the definition of a qualified handicapped person.
3. **What are the differences in the definition of eligibility for special education and for Section 504?** For special education, a child must be eligible under one of the thirteen disability categories and need special education before s/he is entitled to related services. The definition for eligibility under Section 504 is very broad and could include any physical and mental impairment which substantially limits a major life activity. A student who is not eligible under IDEA for special education may still be eligible for protection under Section 504.
4. **What are some differences between Section 504 and IDEA?**

<u>Section 504</u>	<u>IDEA</u>
General Ed responsibility	Special Ed responsibility
A civil rights law	An education act
No funding	Federal and state funding
Accommodation Plan	IEP

If you have questions or concerns about a student on a Section 504 plan, please consult with your site administrator.

Do you have a suggestions for the ETA Newsletter or website?

Please send your feedback to Sonya Scott, ETA Vice President

[Sonya\\_scott@etiwanda.org](mailto:Sonya_scott@etiwanda.org)



## EMAIL ETIQUETTE

Etiwanda School teachers are expected to abide by acceptable rules of network etiquette as outlined in ESD Acceptable Use and Rules and Regulations Policy. These rules include, but are not limited to the following:

- (A) **Be Polite** - never send or encourage others to send abusive messages.
- (B) **Use Appropriate Language** - Never swear, use vulgarities, or any other inappropriate language.
- (C) **Privacy** - Do not reveal your home address or phone number or the addresses or phone numbers of students or colleagues. Do not reveal other personal information, such as your age, marital status, financial information, your work address or telephone number, nor your parent's work address or telephone number.
- (D) **Electronic Mail** - The use of the district's technology resources shall constitute express consent to being monitored.
- (E) **Disruptions** - Do not use the network in any way that would disrupt use of the network by others. Do not read other users' mail or files or attempt to interfere with other users' ability to send or receive electronic mail. Do not attempt to read, delete, copy, modify, or forge other users' mail.
- (F) **Messages/ Bulletin Boards** - Never respond to messages or bulletin board items that are sexually suggestive, obscene, belligerent, threatening, or make you feel uncomfortable.
- (G) **INFORMATION** Do not place unlawful information on any network system.

## Stress Busters - How To Relax and Unwind



If you're like many Americans, you regularly find yourself stressed out. Here are several useful tips to help you relax and unwind...

1. Make Your Commute More Enjoyable - Listen to a favorite book on tape or CD.
2. Clear Your Mind - Take 3 to 5 minutes to close your eyes and breathe deeply. This will help you to clear your mind and eliminate stress.
3. Write It Down - If a life situation is making it difficult for you to relax, write about the incident. When you're done venting on paper, tear up the sheet and throw it away.
4. Establish A Ritual - Having a special routine that you follow every day can help you switch your mindset from work to home.
5. Exercise - Studies have shown that regular physical exercise helps reduce stress, anxiety and depression, and increases a person's general feelings of well-being.
6. Reduce Clutter - Take 5 minutes before you go to bed each night to tidy up your home or work space.
7. Listen To Music - Listening to your favorite music will calm nerves and reduce stress.
8. Avoid Over Scheduling - Schedule chores and errands for different nights, or save them for the weekend.
9. Bank Online - By taking advantage of FFCU's fast, easy and free Online Banking and Bill Payment, you'll have more time to spend relaxing with your family.

### Helpful Tips for Charitable Giving



Charitable giving is a nearly \$250 billion industry, and everyone wants your money. Here are some tips to help you choose wisely when it comes to charitable giving:

#### Do:

- Keep records, including receipts, cancelled checks and bank statements
- Check out the organization to ensure it is legitimate
- Ask for information in writing about the charity's purpose, goals and finances
- Hang up on aggressive or harassing telephone solicitors

#### Don't:

- Give cash or checks made out to an individual instead of the charity
- Be fooled by imposters with names that closely resemble those of well-known organizations
- Be pressured to donate on the spot



[www.etiwandateachers.org](http://www.etiwandateachers.org)

Your ETA Executive Board is busy working hard to deliver what you've asked for.....more resources, access to information and up to date website. We are in the process of making several changes to our website.

In the mean time, you can feel free to browse through the shell of the site to preview what is coming.

It is our hope to have the website fully operating and accessible from your school computers by September 2010.